

**HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 200,  
OF HARRIS COUNTY, TEXAS**

Minutes of Board of Directors Meeting  
May 20, 2025

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 200, of Harris County, Texas (the "District") met at a designated meeting place of the Board on May 20, 2025, in accordance with the duly posted Notice of Public Meeting and the roll was called of the duly constituted officers and members of said Board, as follows:

James Wright, President  
Tanya Wilson, Vice President  
George Robinson, Secretary  
Margaret Sokolowska, Assistant Secretary  
Kenneth Marshall, Assistant Secretary

and all of said persons were present, thus constituting a quorum.

Also present were Justin Abshire and Chase Widener of Quiddity Engineering, LLC ("Quiddity"); Jared Martin of Municipal Operations & Consulting, Inc. ("MOC"); Toto Ontowiryo and Tyler Leggett of Municipal Accounts & Consulting, L.P. ("MA&C"); Isabel Mata of Wheeler & Associates, Inc. ("Wheeler"); Debbie Shelton of Masterson Advisors LLC ("Masterson"); Brian Krueger of Forvis Mazars, LLP ("FM"); Sergeant James Martinez of the Harris County Constable's Office, Precinct 4 ("HCCO"); Mary Wright, resident of the District; and Gina Free of Schwartz, Page & Harding, L.L.P. ("SPH").

The President called the meeting to order and declared same open for such business as might regularly come before it.

**PUBLIC COMMENTS**

The Board acknowledged that there were no comments from the public.

**APPROVAL OF MINUTES**

As the next order of business, the Board considered approving the draft minutes of the Board's meetings held on April 15, 2025, and April 22, 2025. Following discussion, it was moved by Director Marshall that the minutes of the April 15, 2025, and April 22, 2025, Board meetings be approved, as written. Director Wright seconded said motion, which unanimously carried.

**HARRIS COUNTY CONSTABLE'S OFFICE ("HCCO") SECURITY REPORT**

Sergeant Martinez then presented to and reviewed with the Board the HCCO Security Report for the month of April, 2025, a copy of which is attached hereto as **Exhibit A**. Sergeant

Martinez then discussed security matters within the District and responded to questions from the Board.

### **ENGAGEMENT OF AUDITOR**

The Board next considered the engagement of an auditor to prepare the District's audit report for the District's fiscal year ending May 31, 2025. In connection therewith, Mr. Krueger advised that FM's fees for the preparation of said audit are \$24,800 for the general audit and \$4,700 for the wastewater treatment plant audit, plus an administrative fee to cover items such as report production, copies, postage and other delivery and technology related costs. A copy of FM's engagement letter is attached hereto as **Exhibit B**. After discussion on the matter, Director Robinson moved that (i) FM be engaged to prepare the District's audit report for the District's fiscal year ending May 31, 2025, in accordance with the terms of the attached engagement letter, and (ii) Texas Ethics Commission ("TEC") Form 1295 from FM be accepted and SPH be authorized to acknowledge receipt of same with the TEC. Director Wright seconded said motion, which unanimously carried.

### **BOOKKEEPER'S REPORT**

Mr. Leggett presented to and reviewed with the Board the Bookkeeper's Report dated May 20, 2025, a copy of which is attached hereto as **Exhibit C**, including the disbursements presented for payment therein. Mr. Leggett also presented to and reviewed with the Board proposed budgets relative to the District's General Operating Fund and Joint Sewage Treatment Plant Fund for the District's fiscal year ending May 31, 2026, copies of which are attached hereto as **Exhibit D**. Mr. Leggett noted that these budgets incorporate the comments received from the District's consultants. After discussion, Director Wilson moved that (i) the Bookkeeper's Report be approved and the disbursements identified therein be approved for payment, and (ii) the proposed budgets relative to the District's General Operating Fund and Joint Sewage Treatment Plant Fund for the District's fiscal year ending May 31, 2026, be approved, as presented. Director Sokolowska seconded said motion, which unanimously carried.

### **TAX ASSESSOR-COLLECTOR REPORT**

Ms. Mata presented and reviewed with the Board the Tax Assessor-Collector Report for the month ending April 30, 2025 (the "TAC Report"), including the disbursements presented therein for payment, and the Delinquent Collections Listings as of April 30, 2025, copies of which are attached hereto as **Exhibit E**. After discussion, Director Robinson moved that the TAC Report be approved as presented, and the disbursements listed therein be approved for payment. Director Sokolowska seconded the motion, which carried unanimously.

### **DELINQUENT TAX COLLECTIONS REPORT**

Ms. Free then presented to and reviewed with the Board a Delinquent Tax Collections Report, dated May 14, 2025, prepared by Ted A. Cox, P.C., the District's delinquent tax collections attorney, a copy of which report is attached hereto as **Exhibit F**. She noted that no action was required by the Board at this time.

## **UNCLAIMED PROPERTY REPORT**

The Board next considered approval of an Unclaimed Property Report as of March 1, 2025, and the filing of same with the Texas Comptroller of Public Accounts (the "Comptroller") prior to July 1, 2025. In connection therewith, Mr. Leggett presented and reviewed with the Board an Unclaimed Property Report, attached hereto as **Exhibit G**, prepared by MA&C, which provides that the District has unclaimed funds in the total amount of \$260.10. Ms. Mata then reported that the District has \$9,727.92 in unclaimed tax funds for the applicable reporting period, and noted that Wheeler will submit a letter to the District reflecting same for its records. After discussion, Director Robinson moved that MA&C and Wheeler be authorized to file said Unclaimed Property Reports with the Comptroller prior to July 1, 2025, and remind said unclaimed property to the Comptroller. Director Sokolowska seconded said motion, which unanimously carried.

## **OPERATIONS AND MAINTENANCE REPORT**

Mr. Martin presented to and reviewed with the Board the Operations and Maintenance Report for the month of April 2025, a copy of which is attached hereto as **Exhibit H**.

Mr. Martin next presented to and discussed with the Board a draft of the District's 2024 Consumer Confidence Report ("CCR"), a copy of which is included in the Operations and Maintenance Report. Mr. Martin advised that the CCR must be provided to all customers of the District and posted to the District's website prior to July 1 of this year, as required by law.

Following discussion, Director Robinson moved that MOC be authorized to: (i) terminate service to delinquent accounts in accordance with the District's Rate Order, (ii) move seven (7) delinquent accounts totaling \$1,061.74 to the uncollectible roll, as recommended by MOC, (iii) terminate service to one account due to returned check(s), as discussed, and (iv) distribute the CCR in electronic format, subject to SPH's final review and approval. Director Marshall seconded said motion, which unanimously carried.

## **ENGINEERING REPORT**

Mr. Abshire presented to and reviewed with the Board a written Engineering Report dated May 20, 2025, a copy of which report is attached hereto as **Exhibit I**, relative to the status of various engineering and construction projects within the District.

Mr. Abshire also reported on the status of Quiddity's preparation of the District's Bond Application Report No. 11.

## **ISSUANCE OF UTILITY COMMITMENTS**

The Board next considered the request for a Utility Commitment for the development of a 10.930 acre tract located at 0 Stonefield Boulevard (the "Tract"). Mr. Abshire confirmed that the District had adequate water and sewer service to serve that Tract and that the Tract is located within the boundaries of the District. Following discussion, Director Robinson moved to authorize SPH to prepare a Utility Commitment for presentation to the Board at its next meeting. Director Wilson seconded said motion, which unanimously carried.

## **STATUS OF ACTIVITIES OF AUTHORITY**

The Board noted that there were no matters related to the Authority to discuss.

## **COMMUNICATIONS REPORT**

The Board deferred consideration of website and text-related communication matters.

## **ATTORNEY'S REPORT**

The Board considered the Attorney's Report. Ms. Free advised that she had nothing further of a legal nature to discuss with the Board at this time.

## **COMPLIANCE WITH WASTE DISCHARGE PERMIT**

There was next a discussion regarding compliance with the District's Waste Discharge Permit, including historical lab test results for samples taken at the District's Wastewater Treatment Plant.

## **CLOSED SESSION**

At 6:54 p.m. the Board entered into Closed Session pursuant to Texas Government Code Section 551.071. Those in attendance, with the exception of the Board and Ms. Free, exited at this time.

The Board reconvened in Regular Session at 7:11 p.m. No action was taken in Open Session relative to the matters discussed in Closed Session.

## **FUTURE AGENDAS**

The Board did not request any items be placed on future agendas other than those already discussed and regular and on-going items.

## **ADJOURNMENT**

There being no further business to come before the Board, upon motion made by Director Robinson, and seconded by Director Wilson, the Board unanimously voted to adjourn the meeting.



  
Secretary, Board of Directors

## LIST OF ATTACHMENTS TO MINUTES

- Exhibit A – HCCO Report
- Exhibit B – Auditor Engagement Letter
- Exhibit C – Bookkeeper's Report
- Exhibit D – Adopted Budgets for Fiscal Year Ending May 31, 2025
- Exhibit E – Tax Assessor/Collector's Report as of April 30, 2025;  
Delinquent Collections Listings as of April 30, 2025
- Exhibit F – Delinquent Tax Collections Report
- Exhibit G – Unclaimed Property Report
- Exhibit H – Operations and Maintenance Report; Draft CCR
- Exhibit I – Engineering Report